

TRANSMITTAL MEMORANDUM

To: Wanda Sandagger, Town Clerk, Town of Dauphin Island

From: Stephen Parker, Project Manager

Date: May 28, 2024

Subject: Invoice 00789055

Project Name: Barrier Island Water Quality and Stormwater Management

M&N Job No.: 231226

Invoice Period: September 1, 2023 to May 24, 2024

Moffatt & Nichol is continuing work related to Pre-award tasks and environmental documentation services for the Barrier Island Water Quality and Stormwater Management Project (EPA Grant No. 13993429). A summary of work activities completed in this billing period (September 1, 2023 to May 24, 2024) is provided below.

Progress During Billing Period

Task 1-Pre-Award Costs

- Develop grant work plan and budget in coordination with the Town of Dauphin Island (TODI) and the Environmental Protection Agency (EPA).
- Uploaded documentation to Grants.gov.
- Respond to requests by the EPA grant manager including:
 - Coordination with TODI on Ordinance for non-discrimination for Federal grants;
 - Coordination on with Dauphin Island Water & Sewer Authority (DIWSA) on water costs in support of the Match Waiver (\$500,000);
 - Grant training session to obtain, manage and close out grant;
- Assist TODI with paperwork to complete and receive grant approval.
- Assist TODI to get set up in federal reporting and reimbursement systems.

Anticipated Upcoming Progress

- Initiate Task 2 Environmental Documentation
 - Develop project description;
 - Initiate Draft Environmental Document