

**TOWN OF DAUPHIN ISLAND**

**REQUEST FOR PROPOSALS**

**FIREWORKS DISPLAY – JULY 4, 2024**

**DUE: October 13, 2023- 1 PM (CST)**

**General Instructions**

The Town of Dauphin Island, (hereinafter referred to as Town), will accept sealed proposals for **FIREWORKS DISPLAY** at the Town's event to be held at the public beach on July 4, 2024 at 9 pm (CST) in accordance with the specifications and requirements detailed in this request. Proposals must include contingencies if show is cancelled due to inclement weather.

**1. PREPARATION FOR PROPOSALS**

An original and two (2) exact copies of each Proposal shall be submitted, and addressed to: Town of Dauphin Island in a sealed envelope and plainly marked on the outside as **FIREWORKS DISPLAY –JULY 4, 2024, No later than 1 pm (CST) on October 13, 2023**. The envelope shall bear on the outside the name of proposer and address. No oral, telephone or telegraphic responses will be considered. Proposals received after the advertised time and date due will not be opened or considered. The Town reserves the right to communicate with any or all the proposers to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any proposer at the time after proposals are opened.

**2. PROPOSAL SUBMISSION**

a) Proposals are to be completed (unless directed otherwise in the specifications), printed, signed by an authorized agent, (including all official literature, brochures, etc. which support this request) and addressed as follows:

Town of Dauphin Island  
1011 Bienville Blvd  
Dauphin Island, AL 36528  
Attn: Town Clerk

b) All Proposals must be made on the enclosed Proposal form. All blank spaces for Proposal prices must be filled in, in ink or typewritten, and the proposal form must be fully completed and executed when submitted. Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind with regard to prices and related contractual obligations for the subject project.

c) The Town reserves the right to correct, after proposer verification, any mistake in a proposal that is a clerical error, such as a price extension or decimal point error.

**3. PROPOSAL RESPONSE TIME**

Responses to this request shall be received at the office of the Dauphin Island Town Clerk prior to the advertised hour (noted above) of opening at which time all proposals (total proposal amount only) shall be publicly opened and read aloud. A proposer may withdraw a proposal at any time prior to the above scheduled date and time. Any proposal received after the above scheduled date and time shall not be considered or opened. No proposer may withdraw a proposal within ten (10) days after the actual proposal opening.

**4. TOWN OPTIONS**

The Town reserves the right to accept all or any part of a proposal, reject any or all proposals and to waive any requirements, informalities or irregularities, technical defects or non-material deficiencies in a proposal. The Town also reserves the right, if applicable, to award the purchase of individual items under the RFP to any combination of separate proposals or proposers. The award shall be made after careful consideration of all factors including but not limited to price.

**5. TAX EXEMPT**

The Town of Dauphin Island is exempt from the payment of taxes imposed by the Federal Government and/or State of Alabama. Such taxes must not be included in the proposal price. Tax exempt information will be provided by the Town upon request.

**6. SPECIFICATIONS**

If quoted materials and /or equipment do not meet or exceed the attached specifications on ALL points, the proposer must note ALL exceptions as separate attachments to their formal response; otherwise, it will be presumed that the proposal is in accordance with all specifications requested herein.

**7. AWARD AND AUTHORITY**

The Town will issue notification of Award in writing and followed by a purchase order. The Town is requesting the best quality and the most quantity it can get in the proposal. The Town has allocated a budget not to exceed \$25,000.00 for the fireworks show (15-20 minutes in duration).

**8. INQUIRIES & ADDENDUMS**

- a) All technical inquiries regarding this request may be directed to the Town Clerk, Wanda Sandagger, 251-861-5525 ext 225, email [wsandagger@townofdauphinisland.org](mailto:wsandagger@townofdauphinisland.org).
- b) Answers to questions the Town deems to be in the interest of all proposers will be made available in writing, email or by Fax as appropriate to all proposers.
- c) The Town reserves the right to communicate with any or all of the proposers to clarify the provisions of this request: the Town further reserves the right to request additional information from any proposer at any time after proposals are opened.
- d) **It is the responsibility of a proposer to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Town website (townofdauphinisland.org). Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

**9. ASSIGNMENT OF RIGHTS, TITLES AND INTERESTS**

Any assignment or subcontracting by a proposer, bidder, supplier or contractor for work to be performed or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Dauphin Island.

**10. HOLD HARMLESS CLAUSE**

The Contractor agrees to indemnify, hold harmless and defend the Town and its agents from and against any and all liability for loss, damage or expense the Town may suffer or for which

the Town may be held liable by reason of injury, including death, to any person or damage to property arising out of or in any manner connected with the operations to be performed under this request, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

**11. WORK REGULATIONS, STANDARDS AND FEDERAL AND STATE PREVAILING WAGE**

All activities performed in association with this request must be performed and completed for the Town in accordance with current Town of Dauphin Island, State of Alabama and Federal regulations and requirements relating to Fireworks Displays. All services performed shall also conform to the latest OSHA standards and/or regulations including E-Verify.

**12. INSURANCE**

The successful proposer shall provide the Town Clerk with a Certificate of Insurance before work commences. The Town and its agents shall be named as an additional insured with Insurance Company licensed to write such insurance in Alabama, against the following risks and in not less than the following amounts:

<b>Commercial General Liability</b>	<b>Each Occurrence</b>	<b>Aggregate</b>
Bodily Injury Liability	\$5,000,000	\$5,000,000
Property Damage Liability	\$2,000,000	\$5,000,000
Personal Injury Liability	\$5,000,000	\$5,000,000
<b>Commercial Auto Liability</b>	<b>Each Occurrence</b>	<b>Aggregate</b>
Including coverage of owned, non owned & rented vehicles	\$5,000,000	\$5,000,000

The insurance policy must contain the additional provision wherein the company agrees that thirty (30) days prior to termination, expiration, cancellation or reduction of the insurance afforded by this policy with respect to the contract involved, written notice will be served by registered mail to the Town Clerk, Town of Dauphin Island. Additionally the successful proposer (Contractor) shall provide adequate statutory Workmen’s Compensation Insurance for all labor employed on this project, and comprehensive General Public Liability Insurance (Coverage “B”). The successful proposer (Contractor) and each Subcontractor agree that their insurance carriers waive subrogation against the Town, its agents or employees with respect to any loss covered by the Contractor’s and each Subcontractor’s insurance.

**13. CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase and notice thereof posted for at least five (5) days before such purchase be made in the office of the agency making such purchase and in a public place in the Town of Dauphin Island.

**TOWN OF DAUPHIN ISLAND  
REQUEST FOR PROPOSALS  
FIREWORKS DISPLAY JULY 4, 2024  
DUE:October 13, 2023 – 1 pm (CST)**

**SPECIFICATION AND PROPOSAL**

**Background**

The Town of Dauphin Island is soliciting proposals for a fireworks display to be held at the Public Beach on Dauphin Island on **July 4, 2024 at 9 pm (CST)**.

The preferred duration of the display is 15-20 minutes: however, the Town will consider alternative duration options to ensure a professional and enjoyable show. The display will be launched from the Public Beach.

Contractors are encouraged to visit the site and familiarize themselves with the location and ground conditions and planned firing area.

**Responsibilities**

- 1) The Contractor shall provide the required pyrotechnics for the displays, and shall be responsible for all racks, tubes, guns, flares, electric controls and other such equipment necessary to perform the show as well as delivery of all fireworks and related equipment to and from the shooting site. Note: Town will assist with transport of equipment to and from Public Beach parking lot as needed. All delivery and incidental charges shall be included in the bid pricing.
- 2) The Contractor, at its own cost, must secure all necessary state and federal permits for public display of fireworks. Contractor shall also be responsible for any and all county and/or local permits where required.
- 3) The Contractor shall have trained pyro-technicians on the worksite at all times during the fireworks display. All work shall be done in a workmanlike manner by qualified personnel having adequate experience in this type of work. The Contractor shall not award any work to any subcontractor without prior written approval of the Town. The Contractor shall be solely responsible for the compensation of the pyro-technicians and all crews needed to set-up and remove the equipment needed for the fireworks display.
- 4) The Contractor shall be responsible to set up and secure the equipment needed for the shoot, load all fireworks, shoot the show, safely discharge any fireworks that do not fire during the show, break down and remove the equipment and clear the shooting area of supplies and materials used.
- 5) The Contractor shall list the name and location of the manufacturer of all fireworks on its bid.
- 6) The Fire Marshal shall have the right to inspect all fireworks upon delivery to ensure the delivery meets all specifications and requirements. Any material not deemed to meet specifications must be corrected/replaced in a satisfactory manner at the Contractor's expense.
- 7) It shall be the responsibility of the Contractor to follow all regulations published by the State of Alabama on the sale, use, transportation and storage of fireworks and special effects.

- 8) The Contractor shall (i) have a minimum of three (3) years' experience in organizing and producing fireworks displays for a community event; (ii) meet all licensing requirements of the State of Alabama; and (iii) provide a contact list of at these three (3) satisfactory references to be included in the bid package submitted to the Town.
- 9) The Town of Dauphin Island will provide enforcement officers to assist with security and traffic control. The Contractor and the performance of the fireworks display shall comply with all aspects of the Alabama Fire Safety Code.
- 10) The awarded contractor must secure State of Alabama Department of Insurance (State Fire Marshal's Office) permit for the display of fireworks and provide insurance naming the Town of Dauphin Island and its agents as additional insured.
- 11) In the event of rain, the Contractor shall be responsible, as its own cost, for the transportation and/or protection of the fireworks.

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**SPECIFICATION AND PROPOSAL (Continued)**

Submitted by:

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Type of Entity:           Corporation \_\_\_\_\_           Type of Corp: \_\_\_\_\_

                                  LCC: \_\_\_\_\_           Partnership: \_\_\_\_\_

                                  Joint Venture: \_\_\_\_\_           Sole Proprietorship: \_\_\_\_\_

                                  Other: \_\_\_\_\_

AL State Business License Number (if applicable): \_\_\_\_\_

State Agency issuing license: \_\_\_\_\_

Number of years in business under entity name: \_\_\_\_\_

Describe the permanent safety program you maintain within your organization. Use attachment if necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposer acknowledges receipt of the following addendum:

\_\_\_\_\_

THE UNDERSIGNED AFFIRMS AND DECLARES that this proposal is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this proposal for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals and/or waive any formalities in this request. The proposed rates and discounts as follows:

Above Price Shall Remain Firm for (Minimum 14Days): \_\_\_\_\_ Days

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Company Name

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Address

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Title & Authorizing Agent (Print)

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Signature

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Telephone

Date

---

Email

**Primary Contact for event:**

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Name

---

Office Phone

24 Hour Telephone

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**REFERENCES**

(Submit with proposal – attach additional pages if necessary)

List references for similar services provided for at least three (3) clients in the past five (5) years (attach any other client references if desired). PLEASE NOTE: IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.

**CLIENT 1:**

Organization Name: \_\_\_\_\_

Contract Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Service Dates: \_\_\_\_\_

Project(s): \_\_\_\_\_

**CLIENT 2:**

Organization Name: \_\_\_\_\_

Contract Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Service Dates: \_\_\_\_\_

Project(s): \_\_\_\_\_

**CLIENT 3:**

Organization Name: \_\_\_\_\_

Contract Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Service Dates: \_\_\_\_\_

Project(s): \_\_\_\_\_